

Conference Travel Tips

Las Vegas, Nevada

Recommended Airport:

- McCarran International Airport
- Airport code LAS

Airport Transportation Options:

1. Taxi

Cab fare from Las Vegas McCarran Airport to the Venetian hotel is **approximately** \$20 one way (plus gratuity.) It is recommended that you check the price with the cab driver before entering the vehicle.

2. Grazie Airport Shuttle Service

Provided by Executive Las Vegas

For Gold and Platinum Grazie Resort Loyalty Program members, we provide free **direct shuttle service** to and from McCarran International Airport. The Grazie shuttle service is also available to all other guests at a cost of \$6.00 per person each way. (Subject to change)

- Grazie Level Members & Hotel Guests – \$6 per person (cash only, no suite charges)
- Children 2 years old and under travel free

From McCarran International Airport to The Venetian

- Booth & Pick-Up Location: Outside door #8 on lower level near baggage carousels 2 & 4
- Check-In: At Executive Las Vegas booth
- Hours of Operation:
 - 6:00 AM – 6:00 PM – Direct shuttle to The Venetian & The Palazzo
 - Before 6:00 AM and after 6:00 PM – Shuttle may stop at other hotels first
- Departs: As shuttles fill
- Reservations: Not required

From The Venetian to McCarran International Airport

- Pick-Up Location: Porte-Cochere
- Check-In: With shuttle driver
- Hours of Operation: 6:00 AM – 6:00 PM
- Departs: The shuttle departs every half hour starting at top of the hour. The shuttle departs promptly, so it is recommended to arrive 10 minutes prior to the departure time.
- Reservations: Not required for regularly scheduled shuttles – first come, first serve
 - Required 24 hours in advance for service beyond regular schedule

Please contact Concierge Services (702.414.4300) or Executive Las Vegas (702.646.4661) for reservations and more information

Hotel Information:

The Venetian/The Palazzo Resort Hotel & Casino
3355 Las Vegas Boulevard South
Las Vegas, NV 89109

Reservations: 888-283-6423 (Ask for the following rate depending on conference you are attending)

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Hotel Rates: \$129 single/double, \$164/triple and \$199/quad plus tax (currently 12%) + Resort Fee (See below)

Mandatory Resort Fee: The above rate does not include the \$12 per room/per day resort fee that will be charged to all overnight rooms. This fee is taxable and will be collected at hotel check in.

Check-In Requirement: A credit card is needed at hotel check in. At the time of check in, authorization will be obtained against the credit card presented for \$150 per day for incidentals in addition to room, resort fee, and tax for the entire stay. If a credit card is not available, a one-time \$100 deposit by cash or debit card will be required in addition to room charges and resort fees. The \$100 deposit is fully refundable at the end of the stay provided you did not incur any incidental charges. The one-time \$100 charge will not allow for charges to be made to the suite.

Group Overnight Room - Payment in Advance Options:

- If your room is being paid in full by a third party in advance of your stay, full payment is due before arrival. Methods of payment are Check, Money Order, Wire Transfer and Credit Card. **Checks must be received 21 days prior to arrival to process.** If your payment is not provided before 21 days of arrival, you must provide a credit card for payment at hotel check-in.

Room discount cut off date is: June 6, 2011 (based on availability) - *All prices are subject to change*

Important Trip Planning Information

Keep in Mind: Staying at the Conference Hotel will eliminate travel logistics, time and expense. We do not offer shuttle service to off-site hotels.

Hotel:

- Maximum of four people allowed in Venetian/Palazzo suites
- NV state tax is currently 12% on overnight rooms
- Hotel accommodations are NOT tax exempt
- If you are paying by check:
 - Payment is required 21 Days Prior to hotel check in. Please be sure to include your hotel confirmation number and the name of the guest that the room is booked under. DO NOT forget to include the 12% tax.
 - One night's room deposit is required. You may use a major credit card.
 - Checks not received 21 days in advance will require a major credit card to check in.
 - To expedite the check in process, please let the hotel know the names of all guests staying in your room.
- To help prepare housekeeping, please let the front desk know the number of people staying in your room.
- Check-in time is 3:00 PM. The hotel will try to accommodate early arrivals, but cannot guarantee.
- Check-out time is no later than 11:00 AM.
 - It is important you checkout on time to avoid paying for an additional night stay.
- **Cancellation Policy:** To avoid a one-night room penalty, reservations must be cancelled no later than **7 days** prior to day of arrival.
- To avoid in-room telephone service charges, bring a cell phone.
 - If you do not have a cell phone, you may want use the pay phones in the lobby.
- The hotel will provide storage for luggage on your last day at no additional charge.

Meeting Room Information:

- Meeting room temperatures will vary, so bring a sweater to ensure your comfort.
- Most sessions will be set theater style (i.e., chairs only, no tables) to accommodate session demands.